

OCDC Board Minutes For March Meeting

Date: 3/28/24 **Minutes Taken By:** Scott Louis

Members Present: Rosa Yaeger, Jessica Filler, Tami Hogie-Lorenzen, Scott Louis, Samson Boutchee, Alicia Sevier, Darren Larson, Kelly Hansen

Guests: Deb Willert

Staff Present: Sue Glodt, Pat Hoffman, Kim Leiferman, Tina Boxley, Rachel McGray,

Call to Order at: 12:02 pm **Quorum established:** 12:02 pm

1. **Approval of Agenda:** Darren motions to approve agenda. Samson 2nds. Motion carries.
2. **Announcements/Information:** None
3. **Consent Agenda:** Jessica motions to approve consent agenda. Samson 2nds. Motion carries.
 - a. Minutes
 - b. EHS Monthly Reports
 - c. HS Monthly Reports
 - d. Meals and Snacks
 - e. Financials
 - f. Credit Card Statement
4. **Policy Council Report:** Alicia shared details from the Policy Council meeting. Agenda was similar to the Board agenda.
5. **Old Business:** None
6. **New Business:**
 - a. **Insurance:** Sam Koenecke from Bank West handed out synopsis and recommendation. Reviewed information with Board. Went over comparison in costs and coverages. Discussion held. Idea to move March Board meeting up one week in future to avoid time crunch with insurance April 1 renewal each year. Jessica motions to approve recommended quote with buyback in wind/hail deductible coverage. Samson 2nds. Motion carries.
 - b. **Self-Assessment Summary and Action Plan:** Sue reviewed the self-assessment plan that was completed with the help of staff, Board, PC, and other community agencies. Kelly motions to approve self-assessment summary and action plan. Alicia 2nds. Motion carries.

- c. **CLASS Scores from Federal Review:** Pat reviewed information included in Board packets. Scores are above levels of re-competition. Great news on scores and results. Samson motions to accept CLASS scores. Alicia 2nds. Motion carries.
- d. **Resignation of Board Member David Colberg:** Jessica motions to accept resignation. Darren 2nds. Motion carries.
- e. **Recommendation for New Board Member - Deb Willert-** Alicia motions to approve recommendation. Kelly 2nds. Motion carries.

7. Training:

- a. **Nutrition:** Rachel shared duties and amount of children she serves. Shared ideas and challenges. Reviewed programs services that assist families and children with healthy nutrition.
- b. **Health Services & Safety Practices:** Tina shared responsibilities in the health and safety area as well as the kinds of screens and exams they help with. They hold trainings for staff in required areas, do drills for students and staff, and help with health and safety inspections of areas and buildings.

Meeting adjourned: Kelly motions to adjourn at 12:55 pm. Alicia 2nds. Motion carries.

Next Meeting- Thurs. April 25, 2024 @ OCDC. Lunch- 11:30 am, Bus. Mtg- Noon